



## Re-Opening

### **Proposal**

1. Following the success of the three trial days held in June, we are now ready to welcome our Members back to play, starting on 4 July 2020.
2. Fully paid up members will be invited to book to play, or to watch others bowl.
3. Four of the eight rinks will be available to book on any one day to allow for social distancing.
4. Providing we can secure sufficient Stewards to cover each session, there will be four sessions available on alternate days over a 2 week rolling schedule.  
Eg Week 1 sessions will be available on Monday, Wednesday Friday and Sunday.  
Week 2 sessions will be on Tuesday, Thursday and Saturday.
5. A maximum of eight players will be allowed on site at any one time.
6. One person or two people from the same, or from two different households, may play on the same rink.
7. Three or four people from the same household may apply to play on the same rink, however this will only be possible if the maximum number of players on site does not exceed eight and there is sufficient rink availability.
8. No more than two people from two different households may play on the same rink unless they are in a Government approved "Support Bubble".
9. A Duty Steward will be on site for each booked session
  - a. They will open and close the carpark barrier and side gate at the beginning and end of the day.
  - b. They will set up the cleaning equipment for the players to use, by the rinks and also clean down the common areas (gate handles and handrails) at the start and end of each session.
  - c. They will clean the jacks and mats at the start and end of the day.
  - d. They will also be available to help the process run smoothly, and address any questions or concerns

### **Access and Restrictions**

1. Access is restricted to Committee members and those Members who have either a confirmed rink booking, or have a pre-booked spectator space.
2. The Club Pavilion and bowls shed will not be accessible to players.
3. The Duty Steward will allow a member access to a designated toilet if required, but the individual is responsible for cleaning the facility before and after use.
4. Entry and exit to and from the rink areas will be via the side gate.
5. Social distancing is to be observed at all times and this remains 2 metres for anyone not from the same household or part of a Government approved "Support Bubble".
6. Those arriving for a session must wait in the car park until all players from the previous session have departed, and the Duty Stewards allows then access.



7. Players and Spectators are asked to observe and keep to their session timings to avoid impacting those arriving for the following session.

## Equipment

### Use of Equipment

1. Players are asked to use their own equipment including shoes and bowls. Mats and jacks can be provided.
2. Arrangements will be made in advance for members to collect any of their equipment which is currently stored in the changing room lockers.
3. Members may wish to purchase their own mat and jack, if so, Nuala can provide details of offers available.

### Hire of Equipment

1. Those players who do not have their own equipment, may wish to hire bowls from the club for the foreseeable future. This will need to be arranged in advance of the first booking and will be subject to availability.
2. A £25 refundable deposit will be required for each set of bowls and this can be paid by Bank Transfer to  
Clanfield BSC  
Sort code 30 98 97  
Account number 68629968  
For the reference please quote your membership number and the 1<sup>st</sup> 3 initials of your surname.  
If you prefer you may place your £25.00 cash or cheque (made payable to Clanfield BSC) in an envelope with your Name and Membership number written on the outside. This deposit will be returned to you at the end of the loan period when you return the bowls.

### Cleaning and Storage of equipment

1. Players will be responsible for cleaning and sanitising their own and any equipment they hire/use. Players will be responsible for taking home and disposing of their rubbish including paper towels etc they may have used for cleaning.
2. Members are asked to ensure any cleaning materials they use on their bowling equipment are safe to use and will not stain or damage the all weather carpet.
3. Personal and hired equipment will need to be taken home for safe keeping as the Pavilion lockers and bowls shed will not be in use until further notice.
4. Members will also be asked to clean the club mats and the jack at the start and end of each session if they are not using their own.
5. Cleaning of common areas such as handles gates and handrails will be carried out by the Duty Steward.



## Session Times

There will be four sessions available on alternate days.

The start times on each rink within the session will be staggered by 10 minutes to assist with social distancing and avoid any potential congestion through the entrance and exits

### Example

#### PROPOSED TIME TABLE

SESSION 1	PLAYERS			
	ARRIVE	START PLAY	END PLAY	DEPART BY
Duty Steward Unlock and Set up from	9.20			
Rink 1	09.50	10.00	11.30	11.40
Rink 7	10.00	10.10	11.40	11.50
Rink 3	10.10	10.20	11.50	12.00
Rink 5	10.20	10.30	12.00	12.10
SESSION 2				
Rink 1	12.20	12.30	14.00	14.10
Rink 7	12.30	12.40	14.10	14.20
Rink 3	12.40	12.50	14.20	14.30
Rink 5	12.50	13.00	14.30	14.40
SESSION 3				
Rink 1	14.50	15.00	16.30	16.40
Rink 7	15.00	15.10	16.40	16.50
Rink 3	15.10	15.20	16.50	17.00
Rink 5	15.20	15.00	17.00	17.10
SESSION 4				
Rink 1	17.20	17.30	19.00	19.10
Rink 7	17.30	17.40	19.10	19.20
Rink 3	17.40	17.50	19.20	19.30
Rink 5	17.50	18.00	19.30	19.40
Duty Steward End of Day Clear and lock up From	19.40			20.10



**\*The Duty Steward will:**

Start of the day –Set up

Unlock Car park barrier and side gate.

Set up Rinks with Cleaning Equipment, Mats and Jacks.

Clean common areas ready for players arrival Handles handrails etc.

Clean the designated toilet ready for use.

Between each session

Clean common areas as before, ready for next session players arrival.

Clean the designated toilet facilities at least once during their shift if used.

End of Day – Lock up

Lock Side Gate and Carpark Barrier.

Pack away all cleaning equipment, mats and jacks and First Aid Kit.

Secure and Lock up Pavilion.

**1. Bookings Playing and Spectating**

- a. No more than four of the eight rinks will be available to play at any one time to aid social distancing.
- b. All bookings will need to be made in advance and before 5pm on the day before play.
- c. The names and membership numbers of those playing or spectating must be given at the time of booking.
- d. Bookings will open on the Monday of the preceding week.

**Booking example**

BOOKINGS OPEN ON	FOR THE FOLLOWING SESSIONS						
	MON	TUE	WED	THU	FRI	SAT	SUN
Mon 29 June 2020	06/07/2020		08/07/2020		10/07/2020		12/07/2020
Mon 6 July 2020		14/07/2020		16/07/2020		18/07/2020	
Mon 13 July 2020	20/07/2020		22/07/2020		24/07/2020		26/07/2020
Mon 20 July 2020		28/07/2020		30/07/2020		01/08/2020	
Mon 27 July 2020	03/08/2020		05/08/2020		07/08/2020		09/08/2020
Mon 2 Aug 2020		11/08/2020		13/08/2020		15/08/2020	
Mon 9 Aug 2020	17/08/2020		19/08/2020		21/08/2020		23/08/2020
Mon 16 Aug 2020		25/08/2020		27/08/2020		29/08/2020	

Please note: This system will be kept under review and may change if necessary



- e. Phone bookings will be taken during the following times EVERY WEEK
  - i. 10:00 to 12:00 Monday Geeti Granger on 07395 571286
  - ii. 14:00 to 16:00 Monday Carol Carter on 07917 035658
  - iii. 10:00 to 12:00 Tuesday Carol Carter on 07917 035658
  - iv. 14:00 to 16:00 Tuesday Geeti Granger on 07395 571286

Outside of these times ALL enquiries for bookings should be made via [bookings@clanfieldbsc.com](mailto:bookings@clanfieldbsc.com)

- f. If a booking is successful a confirmation will be given and therefore no bookings are accepted until the lead player receives this confirmation.
- g. A minimum of two players and maximum of eight players will be allowed to play at any one time.
- h. Bookings will only be accepted for fully paid up members.
- i. Individuals may bowl solo on a rink or with one other person from either their own or another household.
- j. Where 3 or 4 members from the same household wish to play on the same rink, they will need to phone the booking number. This is because the request can only be accommodated if the total number players booked to play for that session does not exceed eight.
- k. If a Member needs to cancel their booking they can do so by email or phoning the booking phone line during the specified times stated in **1.e.** above. In case there is a waiting list, a confirmed booking cannot be changed, swapped or transferred to other Members without prior consent from the Booking team.
- l. If the Club need to cancel a booked session (e.g. due to bad weather, unforeseen circumstances etc), we will endeavour to contact the lead Member by phone with as much notice as possible.

## Playing

1. Players should nominate one person to place the mats and jack for their entire session.
2. Players should not pick up or move any equipment which is not their own.

## Spectators

1. A limited number of Spectators will be allowed to sit in designated areas providing they pre-book their space with the Booking team.
2. These Spectators will be fully paid up Full, Family or Social Members. We are sorry but currently we are unable to allow any Spectators who are not Members.
3. Spectators will need to provide their own seating, and under no circumstances may any of the furniture from the Pavilion be moved outside for Players or Spectators to use.
4. With the exception of water in a non-breakable container, no food or drinks must be consumed on site or taken rink side.



## Health and Safety

1. Social distancing must be adhered to at all times. This remains at 2 metres.
2. Cleaning and hand sanitizer products will be provided by the Club, for members to use.
3. If members wish to wear gloves or a face covering they should bring their own.
4. All rubbish including the disposable towels provided to clean equipment must be taken home and disposed of by the playing member.
5. A first Aid Kit will be made available for members to use if required.
6. Any first aid incidents or accidents requiring treatment must be reported the same day to the Duty Steward for entry in the accident book.
7. In the event of an emergency or activated fire alarm, you must follow the directions of the duty steward.

## COVID-19 and Clinically Vulnerable Groups.

1. If you have symptoms of COVID-19 you should stay at home and follow the Government guidelines.
  - a. The most important symptoms of coronavirus (COVID-19) are recent onset of any of the following:
    - i. a new continuous cough
    - ii. a high temperature
    - iii. a loss of, or change in, your normal sense of taste or smell (anosmia)
  - b. For most people, coronavirus (COVID-19) will be a mild illness. However, if you have any of the symptoms above you must stay at home and arrange to have a test to see if you have COVID-19 – go to <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance> to arrange.
2. The Government advice for **Clinically Vulnerable Groups** (including people over 70) remains the same. If you are in this group you are advised to stay at home as much as possible and if you do go out, take particular care to minimise contact with others.
3. If you are living in a household with a possible COVID-19 infection or are classified as **“Clinically extremely vulnerable”** at the time of writing, the current Government Guideline is you should remain and exercise at home. Please always follow the up to date Government advice.  
<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

## Disclaimer:-By placing a booking to play the Member accepts

1. Members play and attend the Club at their own risk.
2. All cleaning materials are used by members on themselves and their own equipment, at their own risk. The Club will take no responsibility for any damage caused.